



VILLISCA PUBLIC LIBRARY
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BOARD OF TRUSTEE'S MEETING
MONDAY, FEBRUARY 8, 2021 5:00 PM
VILLISCA LIBRARY, UPSTAIRS

JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/84080551197?PWD=T3DNMGTHUJHHY2LUMZY0EHM2S2LLZZ09](https://us02web.zoom.us/j/84080551197?pwd=T3DNMGTHUJHHY2LUMZY0EHM2S2LLZZ09)
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MEETING ID: 840 8055 1197 **PASSCODE: 482157**

Call to order: The meeting was called to order at 5:15 pm by President John McKean.

Roll call: Those answering roll call were McKean, Johnson, Sunderman and Herzberg.

Approval of agenda: Motion made by Johnson and seconded by Sunderman to approve the agenda.

Unanimous approval.

Corrections of January minutes. Minutes were approved as written.

Approval of January bills: The amount of the credit card bill was corrected to \$137.47. Motion by Sunderman with second by Johnson to pay January bills. Unanimous approval.

Review city financial report: The City financial report was reviewed.

Unfinished Business:

- New Trustee still needed: Director Herzberg has been in contact with a possible candidate for the open trustee position.
- FY2021 Budget: The City has accepted and approved the VPL budget for 2021.
- Montgomery, Taylor & Page County Board of Supervisors meetings report: Director Herzberg reported her meeting with the Montgomery County Board of Supervisors went well. She anticipates the VPL will receive the same amount of funding as last year. President McKean visited with the Page and Taylor County supervisors via telephone. He felt his presentation was well received.
- 2021 Library Trustee Business Calendar-correct dates: A corrected calendar was received by email.
- Administration policy review—Strategic Plan evaluation: The Strategic Plan was reviewed and changes made.
- Proposed additional Library Bylaws: Reviewed additions to the bylaws and made corrections. Motion was made and seconded to accept the bylaws with additions and corrections. Unanimous approval by roll call vote.

New Business:

- Lobby from Home Day is Wed., Feb.10th: Director Herzberg emailed information that was received from the ILL regarding Lobby from Home Day.
- 2021 Spendable allowance from Endowed Fund: After discussion, a motion was made by Sunderman and seconded by Johnson to reinvest the \$459.00 spendable allowance from the Endowed Fund. Unanimous approval.
- Montgomery County Community Foundation Spring grant report: Director Herzberg sent a grant application to the MCCF for two refurbished desktop computers and accessories.
- Library Accreditation-due Feb. 2022: This is the reason for starting to review policies for the VPL.

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- February Continuing Education opportunities: Reviewed the educational opportunities for February.
- Preview of new website format: <https://c5.villisca.lib.ia.us>: Director Herzberg previewed the new website for the Board.

Correspondence: A letter was received from Nancy Medema of the state library. She thanked all librarians for pushing through the pandemic, learning how best to serve their patrons with little to no notice of being closed, reopening, etc.

Director's Report: The Director's Report was reviewed.

Adjournment: The meeting adjourned at 6:44 pm.

Becky Sunderman, Secretary

Next regular meeting March 8, 2021 at 5:00 PM